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4 APR 1969

MEMORANDUM FOR: Executive Director-Comptroller
Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Support
Deputy Director for Science and Technology

SUBJECT : Nominations of Candidates to be Recommended
for:

- (1) Arthur S. Flemming Awards
- (2) William A. Jump Memorial Awards
- (3) National Civil Service League Career Service Award
- (4) Federal Woman's Award
- (5) Federal Government Accountants Awards
- (6) National Capital Award
- (7) Paperwork Management Award
- (8) Horace Hart Award *(init)*

1. This memorandum invites you to nominate candidates for the Public Service Awards listed above. A pamphlet, describing the purpose and criteria for each award with a list of the latest winners, is attached to assist you in your selection.

2. Asking you to make all your selections at one time has proven to be more effective and time saving than asking you to consider each award when the invitation is received. This system provides sufficient time for careful consideration of candidates and to work up the basic nominating documents before the Agency receives the formal invitation for nominations.

3. It is requested that employees under your jurisdiction be screened for potential candidates. You may submit more than one name for an award. Please send me your list of nominations on or before 15 May 1969. This Office will then compile a list of all nominees submitted and forward it to the Director for final decision.

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4. Last year the Agency did not submit nominations for the following awards: William A. Jump Memorial Award, Federal Government Accountants Awards, National Capital Award, or the Paperwork Management Award. We would not ask the Director to endorse a candidate who is not fully qualified and deserving of these awards. I urge you, however, to consider carefully and screen employees in your area so that no qualified nominee is overlooked. A review of Honor and Merit Award recipients under your jurisdiction may well be a useful source of nominees for the Public Service Awards listed above.

5. We will be happy to give you any further information or assistance you may require to identify eligible nominees.



Robert S. Wattles
Director of Personnel

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PUBLIC SERVICE AWARDS

OFFICE OF PERSONNEL

March 1969

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ARTHUR S. FLEMMING AWARDS

Awards Granted by : Junior Chamber of Commerce in Washington, D. C.

Purpose of Award : Recognition of young men in Government for outstanding and meritorious service in executive, administrative, technical and scientific fields.

No. of Awards Granted: Ten (five to men in administrative fields and five to men in scientific and technical fields)

No. of Nominations : Unlimited number

Eligibility Criteria : Service -- Award based on service of preceding fiscal year.
Age -- Under 40 as of 1 January of year award is granted.

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AGENCY NOMINATIONS 1960-68*

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| | | |
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| | | |
| | | |
| | - 1963 | George A. Carver, ONE/SAVA -1968 |

1968 Award Winners (awarded 1969)

ADMINISTRATIVE

Edward F. Rose -- U. S. Civil Service Commission
Dr. Bertram S. Brown -- National Institute of Mental Health
Barry R. Flamm -- Department of Agriculture
Glenn W. Ferguson -- Department of State
John R. Petty -- Treasury Department

SCIENCE

Dr. Martin E. Glicksman -- Department of the Navy
Dr. Norman F. Ness -- National Aeronautics & Space Administration
Dr. Richard E. Hallgren -- Department of Commerce
James J. Kramer -- National Aeronautics & Space Administration
Edward H. Stone, II -- Department of Agriculture

*None of the Agency candidates have been selected for the Flemming Awards.
George A. Carver, ONE/SAVA, was one of the 20 semi-finalist in 1968.

WILLIAM A. JUMP MEMORIAL AWARDS

Awards Granted by : William A. Jump Memorial Foundation,
Washington, D. C.

Purpose of Award : Recognition of Government employees for
outstanding accomplishments in the field
of public administration

No. of Awards Granted: Three principal awards, Special recognition
certificates given to all nominees

No. of Nominations : One from each agency

Eligibility Criteria : Service -- Award based on service over a
considerable period of time
Age -- Under 37 as of 31 December of year
prior to nominations

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AGENCY NOMINATIONS 1963-1969

AGENCY AWARD WINNERS

| | |
|------------------------------|---|
| | 1964 |
| | 1965 |
| John N. McMahon, DDS&T -1966 | John N. McMahon -1966 (Certificate of Recognition) |

WILLIAM A. JUMP MEMORIAL AWARDS WINNERS 1962-1969

1962--Davis B. McCarn, Department of the Air Force
1963--William H. Fortenberry, NASA
1964--
1965--William Josephson, General Counsel of the Peace Corps
Samuel A. Lawrence, Bureau of the Budget
Edwin P. Trainor, Internal Revenue, Chicago Office
1966--Stephen Neal Shulman, Department of the Air Force
Leroy S. Wehrle, AID
1967--Samuel W. Lewis, Department of State
1968--Gary Bearden, Department of Agriculture
Alan David Berg, Agency for International Development
1969--David A. Swankin, Department of Labor
Clayton Everette McManaway, Jr., Agency for International Development.

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NATIONAL CAPITAL AWARD

Award Granted by : The D. C. Council of Engineering and Architectural Societies

Purpose of Award : Recognition of notable achievements of young professionals (both male and female) in Metropolitan Washington Area in fields of architecture and engineering.

No. of Awards Granted : Four

No. of Nominations : Two (1 engineer and 1 architect)

Eligibility Criteria : Service -- Civilian or military service in Metropolitan Washington Area
Age -- Two categories -- 35 years or younger as of the date of the presentation of the award (this award is presented in February) -- over 35

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AGENCY NOMINATIONS

AGENCY AWARD WINNERS

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1969 AWARD WINNERS

Over 35 - Engineer's Award

Mr. Angelo Ghiglione, Bureau of Public Roads, Office of Engineering and Operations

Under 35 - Engineer's Award

Mr. Dolloff Bishop, Federal Water Pollution Control Administration

Architect Award (only one award given)

Mr. Arthur H. Keyes, Senior Partner of Keyes, Lethbridge and Condon

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NATIONAL CIVIL SERVICE LEAGUE CAREER SERVICE AWARDS

Awards Granted by : National Civil Service League

Purpose of Award : To strengthen the public service by bringing national recognition to significant careers in the Federal service. Awards granted to employees who exemplify the primary characteristics of the career service: efficiency, achievement, character, and service.

No. of Awards Granted: Ten

No. of Nominations : Three from each agency

Eligibility Criteria : Service -- At least 10 years (including military service) of Federal Service

AGENCY NOMINATIONS 1960-1969

Lyman B. Kirkpatrick, Jr. - 1960
Sherman Kent - 1961
Herbert Scoville, Jr. - 1962
Arthur C. Lundahl - 1963
[REDACTED] - 1964
Richard M. Helms - 1965
R. Jack Smith - 1966
R. Jack Smith - 1967
Lawrence K. White - 1968
Lawrence K. White - 1969

AGENCY AWARD WINNERS

Lyman B. Kirkpatrick, Jr. - 1960
Sherman Kent - 1961
Arthur C. Lundahl - 1963
[REDACTED] - 1964
Richard M. Helms - 1965

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WINNERS OF 1969 CAREER SERVICE AWARDS

To be announced in April 1969

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PAPERWORK MANAGEMENT AWARD

Award Granted by : Administrative Management Society

Purpose of Award : Recognition of outstanding leadership and
professional excellence in promoting
effective management of paperwork in the
Federal Government

No. of Awards Granted: One or more

No. of Nominations : Unlimited number

Eligibility Criteria : No age or service eligibility requirements

AGENCY NOMINATIONS

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1966
1968

1968 Award Winners

Joseph P. Burke - Post Office Department
Edward W. Garabedian - Administrative Office of the United States Courts
Colonel John E. Moler - Department of the Air Force
James W. Purvis - General Services Administration
Terrence R. Turner - Department of Agriculture
Louis B. Williams - Department of the Navy

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FEDERAL GOVERNMENT ACCOUNTANTS AWARDS

Awards Granted by : The Washington Chapter of the Federal
Government Accountants Association (FGAA)

Purpose of Award : Special recognition of outstanding achieve-
ments in the improvement of financial
management in Federal service

No. of Awards Granted : Determined by Awards Committee

No. of Nominations : Five from each agency

Eligibility Criteria : Service -- Award based on year's service
prior to nomination

AGENCY NOMINATIONS

Robert H. Fuchs, Office of Finance - 1966
[] Audit Staff - 1967

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1968 AWARD WINNERS - WASHINGTON CHAPTER OF FGAA

Victor Corso -- AEC
Elmer W. Muhonen -- HUD
Dale R. McOmber -- Bureau of the Budget
William G. Rankin -- Department of Treasury
David V. Dukes, James C. Molloy -- NASA -- Group Award
Henry O. Miller, George P. Mooney, Terrence Arndt -- Department of
the Army -- Group Award

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FEDERAL WOMAN'S AWARD

Award Granted by : Board of Trustees, Federal Woman's Award
(Composed of community leaders and Federal officials)

Purpose of Award : To provide recognition to women who have made outstanding contributions to the efficiency and quality of the Federal career service. To publicize the wide variety of careers for women in Government.

No. of Awards Granted: Six (Seven awards in 1968)

No. of Nominations : Three from each agency

Eligibility Criteria : Rank-- Equivalent to Grade GS-9 or above
Service--At least 3 years continuous service in the Federal Government

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AGENCY NOMINATIONS 1960-1968

AGENCY AWARD WINNERS

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WINNERS OF 1969 FEDERAL WOMAN'S AWARD

Eileen R. Donovan - Department of State
Dr. Jo Ann Smith Kinney - U. S. Navy Submarine Medical Center
Esther C. Lawton - Department of the Treasury

Dorothy L. Starbuck, - Veterans Administration
Edith M. Cook - Department of Labor

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GOOD
IDEAS

INCENTIVE AWARDS

SUPERIOR
PERFORMANCE

UNITED STATES CIVIL SERVICE COMMISSION
Office of Incentive Systems
Washington, D.C. 20415

September 12, 1969

SPECIAL SUPPLEMENT TO NOTES

Because supplies of the attachments are limited, they are being sent to headquarters offices only. You may wish to circulate them to your bureau level awards administrators for their information.

1. We have received a number of calls inquiring about the time schedules for external awards. We have been informed that the time schedules are approximately as follows:

| | | |
|---------------|-----------|-----------------------|
| Federal Woman | Announce: | 3rd week in September |
| | Deadline: | End of November |
| | Ceremony: | March |
| Flemming | Announce: | Late September |
| | Deadline: | Late November |
| | Ceremony: | February 19 |
| NCSL | Announce: | Mid or late September |
| | Deadline: | Early December |
| | Ceremony: | Early April |

2. The attached memorandum from the President to the Director, Bureau of the Budget may be of interest as background information because it mentions specifically that Federal Executive Boards can promote emphasis on employee recognition. It is encouraging to see this reference to the importance of employee recognition since the membership of Federal Executive Boards is drawn from commanding officers and managers of field establishments.
3. DSA held an impressive awards presentation on its "Second Annual Awards Day" on July 9, 1969. In addition to medals, desk trophies consisting of a bronze medallion embedded in clear plastic were presented to the "Ten Outstanding DSA Personnel of 1969." Citations were presented to three outstanding suggesters, and to the significant cost contributor and the significant zero defects contributor of the year.

Ideas Spark Progress

The address by Assistant Secretary of Defense, Roger T. Kelley, was concluded with the following: "This program exemplifies the kind of human management that should be found everywhere."

4. The program leaflet for the 5th Annual Honor Awards Program of the Maritime Administration, Department of Commerce, contains the proclamation of President Nixon for National Maritime Day, and an enthusiastic message from Maritime Administrator, Andrew E. Gibson.
5. Attached is another example in Department of Agriculture's eye-catching "Cost Reducer of the Month" posters.

THE WHITE HOUSE
WASHINGTON

August 13, 1969

MEMORANDUM FOR

HONORABLE ROBERT P. MAYO
DIRECTOR, BUREAU OF THE BUDGET

I concur in the recommendations of the report on Federal Executive Boards submitted by you and the Chairman of the Civil Service Commission.

Act immediately to carry out those recommendations. Federal Executive Boards can be an effective means of implementing a wide range of Administration policy. They should give renewed emphasis to promoting cooperative action by Federal agencies in three primary areas:

- First, Government-wide policies requiring the full cooperation of all agencies can be carried out more effectively through Federal Executive Board leadership. Examples include equal employment opportunities and summer youth programs.
- Second, the Federal Executive Boards can serve the community in Community Chest Campaigns, blood donor drives, and other continuing and emergency community needs.
- Finally, the Federal Executive Boards can help improve efficiency of operations, service to the public, sharing of space and equipment, and employee recognition.

The fifteen existing Federal Executive Boards have proven their worth; it is time to establish new Boards in the 10 cities named in your report.

Please convey to the Heads of Departments and Agencies and to Federal Executive Boards my support for this means of creating a more effective Federal Government, and of developing a new sense of partnership between the Federal Government and States and communities.

